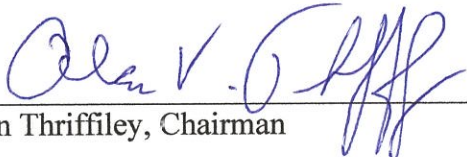


December 4, 2023

Notice is hereby given that there will be a public meeting of the First Planning District Workforce Development Board on **Wednesday, December 13th, 2023 at 8:30 a.m.** This meeting will be held at the St. Tammany Government Towers Building, 520 Old Spanish Trail, 5th floor, Slidell, Louisiana.

AGENDA:

- 1. Call to order.....Alan Thriffiley, Chairman
- 2. Welcome and Introductions.....Alan Thriffiley (5 minutes)
- 3. Invocation.....Melissa Kirsch
- 4. Comments from the Chairman.....Alan Thriffiley (5 minutes)
- 5. Swearing in of new Board members.....Alan Thriffiley (5 minutes)
- 6. Approval of August 23, 2023 meeting minutes (Action Item).....Alan Thriffiley (5 minutes)
- 7. Review of Expenditure Reports through October 2023.....Melissa Kirsch (5 minutes)
(Questions only)
- 8. Review and approval of Revised Policies (Action Item).....Melissa Kirsch (10 minutes)
- 9. Recommendation for approval of preferred
Executive Director candidate (Action Item).....Search Committee (15 minutes)
- 10. Updates and discussion on current initiatives.....Dave Maziarz (10 minutes)
- 11. Discussion on process for preparing and garnering feedback on
4-year Strategic Plan.....Melissa Kirsch (10 minutes)
- 12. Recognition of Out-going Board members.....Alan Thriffiley (5 minutes)
- 13. Other Business
- 14. Review of action items
- 15. Public Comment Period



 Alan Thriffiley, Chairman

FIRST PLANNING DISTRICT WDB MEETING MINUTES

August 23, 2023 – 8:30 a.m.

MEETING INFORMATION

Location	This meeting was held in person at St. Tammany Government Towers Building, 520 Old Spanish Trail, 5 th floor, Slidell, Louisiana.		
Attendees	Chairman Alan Thriffiley	Mr. Chris Abadie	Dr. James Carlson
	Mrs. Lacey Dugas	Mr. Keith Espadron, Jr.	Mr. Ross Gares
	Mrs. Michelle Hebert	Mr. David Kaufmann, Jr.	Mrs. Chiquitta Lattimore
	Mrs. Rachel Mackey	Mr. Mark Pisani	Mr. Jerry Repka III
	Mr. Lenny Unbenhagen		Mr. Bryan Moore
	Mrs. Melissa Kirsch	Mr. Dave Maziarz	Ms. Stacie Chitwood

1. CALL TO ORDER

The meeting was called to order at 8:32 a.m. by Chairman Alan Thriffiley and a quorum was declared.

2. WELCOME AND INTRODUCTIONS

Chairman Alan Thriffiley thanked everyone for being in attendance and shared that a lot of careful planning has taken place since the previous meeting. He mentioned that today's meeting is going to outline some of these items and that a lot of work has been done behind the scenes by Mrs. Kirsch. He stressed that it is important all board members are in lockstep with what is going on and communication is clear and concise.

3. INVOCATION

Mrs. Melissa Kirsch gave the invocation.

4. COMMENTS FROM THE CHAIRMAN

Chairman Alan Thriffiley continued with previous comments and wanted to make sure that all members are aware that all items discussed today are inclusive and open to everyone.

5. REVIEW AND APPROVAL OF MAY 24, 2023 MEETING MINUTES (ACTION ITEM)

Chairman Thriffiley presented the minutes from the May 24, 2023 board meeting, and reviewed the action items. A motion for approval was made by Mr. Mark Pisani and seconded by Dr. Jim Carlson. The minutes were approved by a unanimous vote with no objections or abstentions.

6. REVIEW OF EXPENDITURE AND OPERATION REPORTS THROUGH JUNE 2023 (QUESTIONS ONLY)

Mrs. Kirsch was recognized to address the board to discuss an overview of expenditures and performance of our previous program year from July 1, 2022 to June 30, 2023. Mr. Kirsch began by sharing the outcomes of the COVID grant in which less than 5% of the funding went unspent. While she requested an extension, the State decided not to do so as we were the only local area expressing an interest in an extension. The overall expenditures to budget for the year were at 93% which she indicated was exceptional. Training expenditures were not as high at 66%, but that was mainly due to the availability of the disaster grant funding. This is a benefit for us in the coming year, allowing a carryover of funds to assist with the tighter budgets. The administration expenditures for the year were 89.47%. On this same report, Mrs. Kirsch began to reference the current obligations, calling attention to the \$297,623 being carried over into this program year and coming out of the new fiscal year monies. Overall, Mrs. Kirsch shared that she was pleased with the performance for the fiscal year. In reviewing the Fund Utilization Report, she noted the only funding not utilized was a small amount of the Covid Disaster grant.

7. REVIEW AND APPROVAL OF NEW FISCAL YEAR BUDGET 22/23 (ACTION ITEM)

Mr. Kirsch continued with opening the discussion of the new fiscal budget. The new allocation for 2023 / 2025 program is \$ 1.5 million. We were one of two areas within the state that did not receive a cut to our formula funds. These funds are based solely on formulas and not performance, and largely in part to the state receiving a cut. New Orleans lost \$1 million and other areas were cut between \$300,000 to 400,000, but we gained \$35,000. We do have our AARP grant with the balance of \$25,159 that we are carrying forward on until December 30. The total funding available including carryover funds is \$2.8 million. Mrs. Kirsch next drew attention to the Training and Support category for participants, which showed a budget of \$ 1,075,487. She also shared that currently there are nearly \$300,000 in participant obligations to be subtracted from this total, which leaves a little over \$700,000. From there, \$250,000 is being put into the reserve for the following year, leaving an available amount of approximately \$ 526,000

for serving new participants. Mrs. Kirsch continued by stating that efforts were underway to search for other funding to ensure continuity in serving those in need of our services.

Chairman Thriffiley asked Ms. Kirsch to review the salary and benefits schedule. She reviewed the document with the members and indicated that she did take into account replacing herself as Director. This was planned to help make sure that things go as smoothly as possible while replacing the Executive Director position. Chairman Thriffiley also called attention to Mr. Dave Maziarz transitioning into the Director of Operations and the ongoing effort to increase staff salaries to be competitive with other employment opportunities in the local area. The salary schedule accounted for Mrs. Kirsch staying on through August, but with reduced hours and salary starting in January. This report includes an organizational chart to help provide transparency into all the roles and positions within the organization. She also pointed out a few positions that were currently vacant.

A motion for approval was made by Mr. Jerry Repka and seconded by Mr. Chris Abadie. The budget was approved by a unanimous vote with no objections or abstentions.

8. REVIEW AND APPROVAL OF REVISED SALARY SCHEDULE (ACTION ITEM)

Mrs. Kirsch began this conversation by referencing the previous comment from Chairman Thriffiley in regards to increasing salaries of staff to livable wages. The Center staff work diligently to connecting citizens to good paying jobs that in many cases are higher than what they are earning. She reviewed the recommended adjustments to the salary ranges. Chairman Thriffiley inquired as to whether the Fiscal Manager position listed was the same role that is currently being contracted through St. Tammany Corp, to which Mrs. Kirsch confirmed until the end of June. Mr. Steven Price inquired if these proposed salaries are included in the budget that was just approved, to which Mrs. Kirsch also confirmed. Mr. Chris Abadie wanted to clarify the understanding that all staff are currently in the minimum of proposed ranges that is included in the approved budget, but this request is merely to increase the available range for individual growth. This was also confirmed as correct. Mrs. Kirsch followed up with ensuring that the members understand that no raises are being given at this time, but this is making it possible for more impactful raises to be achievable by every staff member. Mrs. Rachel Mackey noted that the Center Supervisor position is listed on the proposed salaries, but not included in the budget. She then asked if this position was open, and Mr. Maziarz said this is a guideline, and that position would only be added if the traffic within the Nunez location increased. With no further questions, a motion for approval was made by Mr. Steve Price and seconded by Mr. Jerry Repka. The modification was approved by a unanimous vote with no objections or abstentions.

9. REVIEW AND APPROVAL OF REVISED AND NEW POLICIES (ACTION ITEM)

Mrs. Kirsch opened this topic by sharing that there are three policies that required some minor revisions as the result of the most recent state monitoring. All the suggested changes are highlighted for each board member to review. The first policy 111-16 did not have the most updated TEGL listed which is a technical assistance guide from the federal government. The second policy change is for 110-16 which needed the updated state policy number corrected. The third policy 122-17, which is our participant exit and follow-up policy, needed more detail on how those processes were going to be taking place. The final page is a new policy in reference to our new website. We are required to have a privacy policy for the site that includes information about web browser cookies, third party websites, and sharing of information. With no further discussion or questions from the board members, a motion for approval of all four items was made by Mr. Chris Abadie and seconded by Mr. Dave Kaufmann. The modifications were approved by a unanimous vote with no objections or abstentions.

10. DISCUSSION ON TIMELINE AND PLAN FOR REPLACING EXECUTIVE DIRECTOR

Chairman Thriffiley opened this topic by referencing the relevant document in the meeting packet and that he wanted to go through thoroughly to ensure open discussion. Items reviewed included the creation of the Search committee, review of the current job description and salary range, scope of search, as well as the process for conducting interviews. He emphasized all members are welcome to attend any of the committee meetings.,

Dr. Jim Carlson asked where this position would be externally posted, and Mrs. Kirsch shared that there are a few national organizations that will share it and she will leave that to the search committee's discretion. Mrs. Rachel Mackey asked if the internal job position was limited to just First Planning District or St. Bernard Parish Government employees, or the state. Mrs. Kirsch confirmed that internally refers only to First Planning District staff. Mrs. Mackey also asked whether the salary range will be included in the external posting, and Mrs. Kirsch stated that the whole range will be shared for transparency. Mrs. Kirsch will share all received resumes with the search committee for review with the expectation that suggestions on the best candidates be available to update all board members at the next meeting in December.

The Search committee will make the recommendation to the full board for vote and approval.

The goal is to bring the new Executive Director on in January or February, with Mrs. Kirsch moving into a support and training position. This will be followed by continued training through August to support a smooth transition, until Mrs. Kirsch retirement date of August 31, 2024.

Chairman Thriffiley opened the discussion to any questions or comments from board members. With no further discussion or questions from the board members, a motion for approval of the transition plan was made by Mrs. Rachel Mackey and seconded by Mr. Lenny Unbehagen. The plan was approved by a unanimous vote with no objections or abstentions.

11. FISCAL YEAR IN REVIEW PRESENTATION

Mrs. Kirsch began this topic by sharing a PowerPoint presentation that covered a review of the prior fiscal year. She shared the difference between the 5.1-million-dollar budget for 2021-2022, to the 3.1-million-dollar budget for 2022-2023, and where we are currently this year with 2.2 million dollars; explaining these large fluctuations are the result of both disaster grants concluding. Slides included expenditure to budget actuals, as well as a breakdown of percentages by participant activities, as well as in which industry categories were covered with funding. Over 1.3 million was spent on training support which includes tuition, childcare, supplies, transportation, and work experience for youth. The next overview was the breakdown of the training expenditures. Classroom training including community colleges, truck driving schools, etc. had a total of over \$500,000 expended. On the Job Training utilized \$100,000 of these funds. \$96,000 was expended to fill in gaps where it's needed to help support our participants during training. Like on-the-job training, youth work experience also took a hit from Covid, but is also slowly on the rise with \$41,000 spent. Next, Mrs. Kirsch provided a comparison of training investments by industry. Most of our funding was in humanitarian temp jobs because of the disaster grant. The next highest industry sectors where funding was spent was under Transportation & Logistics and Healthcare. Mrs. Kirsch hopes that maintain our commitment with healthcare, but would like to see an increase of spending in construction and craft trades with the assistance of OJT and partnership with our community colleges directly on these training programs. Mr. Ross Gares asked what our average age of participants is currently because that will play a large role in how we can execute this. He continued that these trades are a "young man's" game because of the extreme condition that most require. Mrs. Kirsch shared that this is also one of the targets of the Career Exploration Summer Academy with assisting to open the eyes of this target group through hands on experience. Mr. Mark Pisani shared the importance of the influence of the industry sector itself getting involved not only at the high school level, but in middle school as well. Mrs. Kirsch agreed and shared multiple actions have been put in place already, including the continuation of the Summer Career Academy and the partnership of the school board in duplicating a career expo for all ages.

Performance metrics are not showing for the 4th quarter because reports are still pending. The only area of concern shared is in reference to the employment in the second and fourth quarter mostly in part to those numbers being affected by out of state truck drivers salaries not being included.

Accomplishments over the last year include providing service to over 400 employers, putting over \$10 million dollars of wages back into the communities, and the average wage earned for training participants is \$18 per hour.

Mrs. Kirsch continued sharing highlights that include an increase of TPW center traffic growing year over year, along with an increase of participants who were previous offenders, disabled, and low income. Other highlights include the return of adult education classes now being available at the St. Tammany business center, a revamped website to increase transparency, expanding the summer youth programs, conducted 20 single employer events, financial literacy workshops, and received recognition by economic development for our partnerships through our initiatives.

12. UPDATES AND DISCUSSION ON CURRENT INITIATIVES

Mr. Dave Maziarz was invited to share an update on current initiatives occurring throughout the centers. He started by reiterating his desire to seek out other funding opportunities that could be leveraged against formula grant funding. He has been working on expanding partnership relationships that already exist as well as beginning new collaborations. One example is a new partnership with a Veterans organization (NextOp) to provide employment and training assistance to recent veterans struggling to find employment. The AARP grant has been very successful with 132 people registered year to date, 69 enrolled in the project and of those 69, 21 obtaining gainful employment. He shared that staff are also working on how to expand services to the previously incarcerated population within our communities. They continue to provide significant support to the Job's for America's Graduates program for out-of-school youth.

One of the upsides with the AARP grant, is the ability to leverage funding. A radio campaign for the AARP project will

increase our overall agency outreach efforts.

Mr. Maziarz also wanted to share recognition for Mrs. Michelle Hebert for her involvement with the last two employer events, and to Mr. Chris Abadie for providing local referrals for second chance employers. He closed this topic by suggesting that all members take a moment to review the updated website and the information that is now available on the site.

13. OTHER BUSINESS

Chairman Thriffiley opened the floor to any board members wishing to discuss any new business. No further business was shared.

14. REVIEW OF ACTION ITEMS

Chairman Thriffiley opened the floor to any questions involving the review of action items listed in the previous meeting's minutes. No further questions or comments were offered.

15. PUBLIC COMMENT PERIOD

Chairman Thriffiley opened the floor to any questions and public comment. No further comments were shared, and the meeting was adjourned at 10:32 am.

Workforce Board Meeting Packet

December 13th, 2023

Agenda Item #7

EXPENDITURE REPORTS

OCTOBER 2023

**FPD WDB EXPENDITURES TO BUDGET REPORT
through OCTOBER 31, 2023**

Budget Line Items	ANNUAL BUDGET JULY 2023 - JUNE 2024	EXPENDITURES THROUGH 10/31/2023	% EXP	BALANCE OF FUNDS	CURRENT OBLIGATIONS	BALANCE INCLUDING OBLIGATIONS	% W/ OBS	RESERVE FOR FUTURE YEAR 07/24 - 6/25
TRI-PARISH CENTERS - PROGRAM								
Staff Salaries/Fringe	972,204.00	266,465.59	27.41%	705,738.41	0.00	705,738.41	27.41%	0.00
Operating Costs	146,100.00	39,529.31	27.06%	106,570.69	36,000.00	70,570.69	51.70%	0.00
Overhead Subtotal	1,118,304.00	305,994.90	27.36%	812,309.10	36,000.00	776,309.10	30.58%	
TRAINING & SUPPORT FOR CLIENTS								
Plaquemines	129,251.00	20,162.37	15.60%	109,088.63	18,967.02	90,121.61	30.27%	14,157.00
St. Bernard	255,990.00	65,246.62	25.49%	190,743.38	34,376.87	156,366.51	38.92%	60,977.00
St. Tammany	690,246.00	288,873.67	41.85%	401,372.33	201,525.96	199,846.37	71.05%	176,275.00
Training Subtotal	1,075,487.00	374,282.66	34.80%	701,204.34	254,869.85	446,334.49	58.50%	251,409.00
DISASTER DISLOCATED WORKER GRANTS								
IDA	33,999.00	33,999.00	100.00%	0.00	0.00	0.00	100.00%	
								0.00
PROGRAM TOTALS	2,227,790.00	714,276.56	32.06%	1,513,513.44	290,869.85	1,222,643.59	45%	251,409.00
ADMINISTRATION OFFICE								
Staff Salaries/Fringe	155,006.00	55,756.96	35.97%	99,249.04	52,796.31	46,452.73		125,000.00
Operating Costs	43,400.00	11,642.90	26.83%	31,757.10	0.00	31,757.10		14,441.00
ADMIN TOTALS	198,406.00	67,399.86	33.97%	131,006.14	52,796.31	78,209.83	60.58%	139,441.00
GRAND TOTALS	2,426,196.00	781,676.42	32.22%	1,644,519.58	343,666.16	1,300,853.42	46.38%	390,850.00

FIRST PLANNING DISTRICT

**TWO-YEAR BUDGET/EXPENSE
JULY 1, 2023 THROUGH JUNE 30, 2024**

Total Funds available through June 2025	PROGRAM	ADMINISTRATION	TOTAL
Total Carryover Funds	914,019.00	152,818.00	1,066,837.00
New Allocation 2023/2025	1,506,022.00	167,336.00	1,673,358.00
AARP	25,159.00	6,924.00	32,083.00
DDWG IDA	33,999.00	10,769.00	44,768.00
GRND TOTAL	2,479,199.00	337,847.00	2,817,046.00

LINE ITEMS	ANNUAL BUDGET July 1, 2023 – June 30, 2024		EXPENDITURES TO DATE OCTOBER 2023		BALANCE	
	PROGRAM	ADMIN	PROGRAM	ADMIN	PROGRAM	ADMIN
Staff Salaries/Fringe incl. AARP & IDA ADMIN ONLY	972,204.00	79,013.00	266,465.59	32,561.16	705,738.41	122,444.84
One Stop Operator	54,000.00		18,000.00		36,000.00	0.00
Salaries Contract		75,993.00		23,195.80	0.00	52,797.20
Travel/Mileage	12,000.00	2,000.00	4,451.19	224.84	7,548.81	1,775.16
Conference/Meetings	3,000.00	700.00			3,000.00	700.00
Unemployment Insurance	0.00				0.00	0.00
Staff Drug Screen/new hire	250.00	200.00	20.55		229.45	200.00
Accounting Services		6,500.00		2,206.31	0.00	4,293.69
Supplies	7,000.00	4,000.00	1,798.79	19.00	5,201.21	3,981.00
Furniture/Equipment	3,000.00	2,600.00	78.37	138.48	2,921.63	2,461.52
Rent	20,000.00	3,000.00	6,452.49	1,027.51	13,547.51	1,972.49
Repairs/Maintenance	1,200.00	1,000.00	79.93	84.00	1,120.07	916.00
Telephone/Internet	11,000.00	2,500.00	3,626.26	791.96	7,373.74	1,708.04
Insurance (GL/Cobra/Surety Bond)	1,450.00	6,000.00		5,252.41	1,450.00	747.59
Licensing Fees/Assessments	5,000.00	300.00	1,596.00	156.57	3,404.00	143.43
Postage	700.00	500.00			700.00	500.00
Advertisement	500.00	1,800.00			500.00	1,800.00
Outreach	7,500.00	0.00	1,297.50		6,202.50	0.00
Professional Development – Staff	7,500.00	1,500.00			7,500.00	1,500.00
Professional Dues	1,500.00	3,800.00		600.00	1,500.00	3,200.00
Auto (Gas/Maint/Insurance)	10,500.00	7,000.00	2,128.23	1,141.82	8,371.77	5,858.18
Training & Support - Participants	1,075,487.00		374,282.66		701,204.34	0.00
Disaster - IDA (inc PROG Salaries)**	33,999.00		33,999.40		-0.40	
Misc. Program Income					0.00	0.00
SUBTOTAL	2,227,790.00	198,406.00	714,276.96	67,399.86	1,513,513.04	206,999.14

OJT	52,234.06
CLASSROOM, ITA, BUSINESS SRVS, YOUTH SRVS, TUITION	189,178.26
WORK EXP	64,564.79
DDWG TEMP JOBS	33,999.40
SUPPORT	68,305.55
SUPPORT - DDWG	0.00
	<u>408,282.06</u>

**FIRST PLANNING DISTRICT WORKFORCE DEVELOPMENT BOARD
FUND UTILIZATION REPORT**

Month ending OCTOBER 2023

	Admin	Program	Total Allocation	Expended thru 10/31/2023	Balance	Percent Expended	Obligations	Percent w/Oblig	At-Risk of Recapture by 6/30/25
Adult									
PY22 expires 6/24	9,336.00	84,025.00	93,361.00	93,361.00	0.00	100.00%	0.00	100.00%	
FY23 expires 6/24		375,495.00	417,217.00	375,495.00	0.00	100.00%		100.00%	
FY23 expires 6/24	41,722.00				41,722.00	0.00%		0.00%	
PY23 expires 6/25		100,084.00	111,204.00	100,084.00	0.00	100.00%		100.00%	
PY23 expires 6/25	11,120.00				11,120.00	0.00%		0.00%	
FY24 expires 6/25		408,796.00	454,218.00	20,617.61	388,178.39	5.04%		5.04%	
FY24 expires 6/25	45,422.00				0.00	45,422.00	0.00%		0.00%
RANSER PY23 6/24		200,000.00	200,000.00	18,375.44	181,624.56	9.19%	131,519.31	74.95%	
	107,600.00	968,400.00	1,076,000.00	607,933.05	486,442.39	62.78%	0.00	56.50%	
Dislocated Worker									
PY22 expires 6/24	13,943.00	125,484.00	139,427.00	139,427.00	0.00	100.00%	0.00	100.00%	
FY23 expires 6/24		245,735.00	295,261.00	220,675.08	25,059.92	89.80%	25,059.92	100.00%	
FY23 expires 6/24	49,526.00				49,526.00	0.00%		0.00%	
PY23 expires 6/25		119,767.00	133,075.00		119,767.00	0.00%	15,952.63	13.32%	
PY23 expires 6/25	13,308.00				13,308.00	0.00%		0.00%	
FY24 expires 6/25		384,336.00	427,040.00		384,336.00	0.00%		0.00%	
FY24 expires 6/25	42,704.00				42,704.00	0.00%		0.00%	
	119,481.00	875,322.00	994,803.00	360,102.08	634,700.92	41.14%	41,012.55	40.32%	
Youth									
PY22 expires 6/24	49,290.00		492,903.00	39,049.38	10,240.62	79.22%		79.22%	
PY22 expires 6/24		443,613.00			279,224.55	164,388.45	62.94%	85,979.25	74.09%
PY23 expires 6/25	54,782.00		547,821.00		54,782.00	0.00%		0.00%	
PY23 expires 6/25		493,039.00			493,039.00	0.00%		0.00%	
	104,072.00	936,652.00	1,040,724.00	318,273.93	722,450.07	30.58%	85,979.25	38.84%	
Grand Total	331,153.00	2,780,374.00	3,111,527.00	1,286,309.06	1,843,593.38	41.34%	126,991.80	45.42%	0.00
DDWG - Hurr Ida	29,279.00	350,721.00	380,000.00	380,000.00	0.00	100.00%	N/A	N/A	

Workforce Board Meeting Packet

December 13th, 2023

Agenda Item #8

REVISED POLICIES

The below listed policies required some updates. The attached document includes an overview of the changes/additions to each policy. All revised policies will be available for review during the meeting.

1. Personnel Policy
2. Classroom Training Activities
3. Work-Based Training Activities
4. Supportive Services
5. Youth Incentive Payments

POLICY REVISIONS

Requesting approval
December 13, 2023 Board meeting

PERSONNEL POLICY

1. Updated language to follow EO requirements – changed he/her to them.
2. Adding clarity to Holiday pay for part-time employees – Included statement indicating that holiday pay is prorated based on normal hours worked per week.
3. Added the staffing process for the Executive Director – “If the Executive Director position becomes vacant, the Workforce Board will be the responsible party for conducting interviews and making a job offer, with the concurrence of the Chief Elected Official.
4. Clarified that the staffing process of conducting internal posts and external posts when filling positions does not apply to temporary/intermittent hires.
5. Added statement regarding all staff are required to complete the Louisiana Ethics training annually.
6. Further explained which travel costs require a purchase order and which can be submitted on the travel reimbursement form.
7. Indicated that the offering of Deferred compensation as an additional benefit will no longer be available.

CLASSROOM TRAINING ACTIVITIES

1. Replaced language in the policy referencing specific funding limits per participant to the following: “A policy memo will be provided to the Centers annually outlining the maximum investment amounts per participant for the upcoming program year based on available funding.”

WORK-BASED TRAINING ACTIVITIES

1. Same revision as the Classroom Training Activities

SUPPORTIVE SERVICES FOR ADULT, DISLOCATED WORKERS & YOUTH PARTICIPANTS

1. Same revision as the Classroom Training Activities
2. Under Transportation Assistance, capped the mileage reimbursement amount at a maximum of \$350 per month. Current policy did not have a cap.

YOUTH INCENTIVE PAYMENTS

1. Same revision as the Classroom Training Activities
2. Reduced incentive payments for the following specific incentives:
 - Achievement of High School Diploma/Hi-Set – changed from \$300 to \$200
 - Successful Achievement in Post-Secondary per semester – changed from \$650 to \$400
 - Work Experience 100% Attendance Achievement per month – changed from \$200 to \$100

Workforce Board Meeting Packet

December 13th, 2023

Agenda Item #13

Other Business

1. Final Performance Outcomes for the Program Year ending June 30, 2023, as well as the Negotiated Performance Rates for the current Program Year (7/1/23 through 6/30/24)
2. Proposed Quarterly Meeting Schedule for the new calendar year

Performance Measures
 Final for Program Year 2022
 And

Negotiated Rate Program Year 2023

LWDA 10	Negotiated	Actual	Negotiated Adjusted Rate
<u>ADULT</u>	PY22	PY22	PY23
Employment Rate 2nd Quarter After Exit	72.0%	73.8%	73.0%
Employment Rate 4th Quarter After Exit	68.5%	62.5%	65.5%
Median Earnings 2nd Quarter After Exit	\$6,400	\$9,643	\$8,350
Credential Attainment	83.1%	78.6%	83.0%
Measurable Skill Gains	76.5%	88.7%	76.5%
<u>DISLOCATED WORKER</u>			
Employment Rate 2nd Quarter After Exit	72.0%	70.8%	72.0%
Employment Rate 4th Quarter After Exit	65.0%	64.8%	65.0%
Median Earnings 2nd Quarter After Exit	\$7,500	\$9,424	\$8,019
Credential Attainment	83.0%	83.9%	83.5%
Measurable Skill Gains	76.5%	83.1%	76.9%
<u>YOUTH</u>			
Employment Rate 2nd Quarter After Exit	75.0%	80.0%	76.7%
Employment Rate 4th Quarter After Exit	72.0%	75.3%	73.2%
Median Earnings 2nd Quarter After Exit	\$3,100	\$6,773	\$3,756
Credential Attainment	52.0%	78.6%	52.8%
Measurable Skill Gains	52.0%	55.0%	52.0%

Exceeded 11 out of 15 measures

Met 4 out of 15 measures

Failed 0 out of 15 measures

Proposed
WDB MEETING SCHEDULE
2024

The First Planning District Workforce Development Board will hold regularly scheduled full board meetings on a quarterly basis on the dates listed below. These meetings will be held at the St. Tammany Government, Towers Building, 5th Floor Council Chambers, 520 Old Spanish Trail, Slidell and will begin at **8:30 am**, unless otherwise determined.

Wednesday, February 21st

Wednesday, May 22nd

Wednesday, August 21st

Wednesday, November 20th

All pertinent information relative to board meetings (meeting agenda, documents, cancellations, etc.) will be posted on the website at least 24 hours prior to the meeting.

Committee meetings will be scheduled as necessary and determined by the respective chair and posted on the website.

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